

## Terms and Conditions

### Registration Access

Online raffle registration shall be conducted exclusively through the official raffle platform or website. Access to the registration portal shall be limited to the designated registration period and will automatically close upon reaching the registration deadline. Customers must sign up and register online using their registered email address and a preferred password to qualify and submit an entry.

### Participant Identification

Participants shall be required to provide valid and complete information during registration, including full name, email address, birth date, full mailing address, and contact number. Mandatory fields shall be enforced to prevent incomplete submissions.

### Automated Ticket or Entry Number Assignment

Upon successful registration, customers may upload a valid receipt to obtain e-raffle entry/entries. Only receipts from purchases made at **Alabang West Parade** shall be accepted. Valid entries will be reflected on the customer's dashboard. Receipts that are blurred, unclear, or improperly uploaded will be automatically flagged by the system for manual verification. Customers will be notified that all uploaded receipts are subject to verification.

### Registration Confirmation

Successful registrants may view their valid entry/entries through their dashboard.

### Draw / Winner Selection Controls

1. **Random Name Generation**

The selection of raffle winners shall be conducted using a system-based Random Name Generator to ensure fairness and impartiality. The mechanism shall be automated and tested prior to the draw by a DTI representative.

2. **Automation of Draw Process**

The draw process shall be fully automated with no manual or human intervention permitted once the draw parameters have been finalized and the entry period has closed.

3. **Recording of Draw**

The draw process shall be recorded via screen recording and video. The recording shall be securely stored and made available for review in the event of disputes or inquiries.

### Winner Verification

Winners must present valid identification and required documents for verification. All selected winners shall undergo verification to confirm identity and eligibility prior to prize release. Failure to comply shall result in forfeiture.

### Alternate Winner

If a winner is disqualified, unreachable, or fails verification, an alternate winner shall be selected using the same draw process.

## **Prize Claiming**

- Prizes may be claimed at the Admin Office of Alabang West Parade upon presentation of:
- Registered notice/mail
- Valid government-issued ID
- Any additional verification documents required

## **Transparency and Communication Controls**

### **1. Registration Confirmation**

Upon successful registration, participants shall receive an automated confirmation via email and/or SMS containing entry details and reference information.

### **2. Publication of Rules and Terms**

Raffle rules, terms and conditions, and mechanics shall be publicly available prior to the opening of registration and remain accessible throughout the raffle period.

### **3. Eligibility Criteria Disclosure**

Eligibility requirements shall be clearly defined, communicated, and enforced to ensure only qualified participants are included in the draw.

### **4. Winner Notification Procedure**

The process for notifying winners shall be formally documented and consistently applied, including timelines, communication channels, and verification requirements.

**All drawn and verified winners shall be submitted to DTI**